

BOARD OF SUPERVISORS

MADISON COUNTY, MISSISSIPPI

Department of Engineering
Tim Bryan, P.E., PTOE, County Engineer

3137 South Liberty Street, Canton, MS 39046
Office (601) 855-5582 FAX (601) 859-5857

MEMORANDUM

November 24, 2025

To: Casey Brannon, Supervisor, District I
Trey Baxter, Supervisor, District II
Gerald Steen, Supervisor, District III
Karl Banks, Supervisor, District IV
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E., PTOE
County Engineer

Re: Board Order Releasing Contractor from Further Maintenance
State Aid Project No. SAP-45(21)M for Rice Road

The Engineering Department as well as our State Aid engineer recommend that the Board approve the attached Board Order accepting State Aid Project SAP-45(21)M for Rice Road as well as authorize the Board President to sign this order and the attached letter to the contractor notifying them of the release.

CASEY BRANNON
District One

TREY BAXTER
District Two

GERALD STEEN
District Three

KARL M. BANKS
District Four

PAUL GRIFFIN
District Five



Harry Lee James, P.E.

State Aid Engineer
P. O. Box 1850
Jackson, Mississippi 39215
Phone (601)359-7150

412 Woodrow Wilson Avenue
Jackson, Mississippi 39216
Fax (601)359-7141
www.osarc.ms.gov
mail@osarc.state.ms.us

September 30, 2025

John E. McKee, Jr., P.E.
co County Engineer
2600 Lakeland Terrace, Ste 200
Jackson, MS 39216

Dear Sir:

RE: STATE AID PROJECT
PROJECT NO. SAP-45(21)M
MADISON COUNTY

In accordance with your request, a final inspection has been made on the captioned project. The construction of this project has been complete, and the construction acceptance date is **September 22, 2025**. If deficiencies are found during the final audit process, we will contact you for additional information or documentation.

We have prepared and enclosed for your convenience the formal acceptance documents which include [two (2) copies of each, a Board Order and a joint letter of Acceptance to the contractor. We are requesting that you present these documents to the Board of Supervisors for official Board action. Upon execution of same, please return to Hillary D. White, Program Specialist III, Office of State Aid Road Construction, P. O. Box 1850, Jackson, MS 39215-1850, one (1) copy of each, the Board Order and the joint letter of Acceptance, for the signature of the State Aid Engineer and/or the Executive Director of the Mississippi Department of Transportation.

Sincerely,
Harry Lee James, P. E.
State Aid Engineer

By: Hillary D. White
Program Specialist III

Enclosure
pc:

Project File

ORDER OF THE BOARD OF SUPERVISORS OF **MADISON** COUNTY ACCEPTING

THE CONTRACT FOR STATE AID PROJECT

PROJECT NO. SAP-45(21)M

WHEREAS, the Board of Supervisors of Madison County, Mississippi awarded a contract to **AJ Construction**, **STATE AID PROJECT** known as Project No. **SAP-45(21)M**,

WHEREAS, the Madison County Engineer and the State Aid Engineer advise that they consider the construction portion of this contract to have been completed according to all its provisions and recommend that the Contractor be released from further maintenance responsibilities.

NOW, THEREFORE, IT IS HEREBY ORDERED by this Board that the contractor for the project designated above, be released from further maintenance responsibility under the contract, effective **September 22, 2025**.

IT IS FURTHER ORDERED that the President of the Board be and he is hereby authorized to sign, with the State Aid Engineer of the Mississippi Department of Transportation, a joint letter of formal contract acceptance to the Contractor, and that the Clerk of the Board transmit a certified copy of this order to the State Aid Engineer.

President, Board of Supervisors

MADISON COUNTY, MISSISSIPPI

This is to certify that the foregoing is a true and correct copy of an order passed by the Board of Supervisors of Madison County, Mississippi, entered into the minutes of said Board of Supervisors, Minute Book No. _____, Page No. _____, same having been adopted at a meeting of said Board of Supervisors on the _____ day of _____, 20 _____.

Clerk of Board of Supervisors

MADISON COUNTY, MISSISSIPPI



Harry Lee James, P.E.

State Aid Engineer
P. O. Box 1850
Jackson, Mississippi 39215
Phone (601)359-7150

412 Woodrow Wilson Avenue
Jackson, Mississippi 39216
Fax (601)359-7141
www.osarc.ms.gov
mail@osarc.state.ms.us

September 30, 2025

**AJ Construction
P.O. Box 2024
Madison, MS 39130**

Gentlemen:

RE: STATE AID PROJECT
PROJECT NO. SAP-45(22)M
MADISON COUNTY

This is our formal notice that the above designated contract, including all provisions thereof, is hereby accepted and you are released from further responsibility under this contract effective upon signature of the State Aid Engineer.

Sincerely,

By: _____
President, Board of Supervisors

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

By: _____
Harry Lee James, P. E. State Aid Engineer
Office of State Aid Road Construction

_____ Date

HLJ\hdw

pc: Madison County Board of Supervisors
Surety Company
Project File

e-copy to:
John E. McKee, Jr., P.E., County Engineer
MPC@dor.ms.gov